

# Research Officer

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## Role Purpose

The Research Officer is a key position within our Strategy Team, with strong data skills and passion for advancing Australia's progress towards zero emissions.

The role offers the opportunity to conduct rigorous and data driven research and make the case for ambitious change. You will be joining a small but mighty team of passionate and curious individuals who love their work and want to make positive change.

In addition you will have the opportunity to actively engage with our volunteers and key stakeholders on a regular basis helping to see the impact of our research.

This position is an ongoing full time or part time 0.8 position and can be located anywhere in Australia.

## Key Responsibilities

- Work with Strategy team members to deliver various research initiatives linked to our Strategic Plan
- Implement effective data collection methods to support the answer of research questions that support Australia's transition to a low carbon emitting economy.
- Collect, analyse and synthesize data and place it in national and international context
- Conduct literature reviews and international information reviews for various topics aligned with the sectors, communities and industries BZE is working with
- Develop and implement effective project management systems, data and reporting to support smooth running of projects
- Research and technical project support including updating reports and documentation as needed
- Write succinct reports outlining the research and outcomes
- Manage, collaborate and engage with BZE volunteers and research stakeholders
- Engage, communicate and consult with industry and other stakeholders for obtaining information and insights
- Participate in site and factory visits as needed
- Present research outcomes

## Key Selection Criteria

### Experience and Qualifications:

- Demonstrated research experience managing complex research data
- A minimum of two years of work experience in the public sector, industry, academia, and/or consulting.
- A minimum of a Bachelor's degree (ideally Postgraduate degree) in a relevant field

### Skills and Technical Expertise:

- An ability and enthusiasm to work successfully and collaboratively in a diverse and curious team
- Excellent organisational skills, including the ability to help coordinate a range of research activities and deliver project outcomes
- Demonstrated interest and knowledge in climate change initiatives
- Clear written/oral communication skills.
- Strong qualitative and quantitative research skills and familiarity with Excel and/or R.
- Advanced organisational abilities, proficient in project management, multitasking, forecasting, budgeting and maintaining accurate records in databases
- Highly developed interpersonal skills, with the proven ability to build effective relationships and communicate with a diverse range of people and sectors.

### Personal Attributes:

- Commitment to Beyond Zero Emissions' vision and purpose together with an understanding of, or interest in, climate science and Australia's transition towards a low-carbon economy
- Team player who is committed to contributing to a positive team culture and actively working towards the goals of our strategic plan.

## To Apply

Include your resume and cover letter detailing your interest and experience in this position and joining BZE.

Applications will be reviewed as received so apply asap!

Beyond Zero Emissions is committed to creating a diverse and inclusive workplace and encourage applicants from all backgrounds, including Indigenous and Torres Strait Islander people, LGBTQIA+ individuals, people from diverse cultural and linguistic backgrounds, and people living with disability.